

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 4 September 2019
Date decisions published	06 September 2019

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
5	Housing Revenue Account - Budget Monitoring, 1 April 2019 - 30 June 2019		Cabinet NOTED the financial position on the Housing Revenue Account to 30 June 2019 and the year end forecast.	Non-Key	
6	Capital Programme Monitoring to 30 June 2019		<p>1) Cabinet NOTED the financial position on the Capital programme to 30 June 2019 and the year-end forecast.</p> <p>2) Cabinet APPROVED the additional allocated spend for Disabled Facilities Grants (DFGs) of £67k, increasing the budget for 2019-20 to £493k as noted in paragraph 6.4 of the report.</p> <p>3) Cabinet APPROVED an increase to the Melton Country Park Budget by £10k to £37k using funding received from The Ministry Of Housing Communities and Local Government (MHCLG) for the purpose of parks</p>	Non-Key	

			as noted in paragraph 6.6 of the report.		
7	Budget Monitoring 2019-20 Quarter 1 - April to June	Dawn Garton	Cabinet NOTED the year end forecast and financial position for the General Fund and Special Expenses at 30th June 2019.	Non-Key	
8	Safeguarding Policy	Keith Aubrey	<p>1) Cabinet APPROVED the Melton Borough Council Safeguarding Policy for Children and Adults.</p> <p>2) Cabinet DELEGATED authority to the Deputy Chief Executive in consultation with the Portfolio Holder for Housing and Communities to review and approve any subsequent changes as a result of legislative or operational changes on a bi-annual basis.</p>	Key	11 Sept 2019

Call in

*What is a Key Decision?

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

**What happens once a Key Decision has been made?

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.